



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

December 20, 2012

KATHRYN D. KESSLER, TREASURER
CITIZENS FOR JOSH MANDEL INC
50 WEST BROAD STREET SUITE 1900
COLUMBUS, OH 43215

Response Due Date
01/24/2013

IDENTIFICATION NUMBER: C00494930

REFERENCE: OCTOBER QUARTERLY REPORT (07/01/2012 - 09/30/2012)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Senate Public Records Office by the response date noted above. Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

- Schedule A of your report discloses transfers from several joint fundraising representative committees; however, the memo entries supporting the transfers do not clearly indicate which specific transfer each of the memo entries supports.

Please be reminded that when a committee receives a transfer from a joint fundraising representative, the committee must report its share of net proceeds received from the joint fundraising representative as a transfer-in on Schedule A. A memo Schedule A must be provided to itemize the committee's share of the gross contributions received through the joint fundraiser. The memo schedule should itemize each individual who has contributed an aggregate in excess of \$200 during the election cycle and all political committees, regardless of amount of the contribution. (11 CFR § 102.17(c)(8)(i)(B)) When itemizing gross contributions, the committee must report the date of receipt as the day the joint fundraising representative received the contribution. (11 CFR § 102.17(c)(3)(iii))

Please amend your report to clearly indicate which supporting memo entries correspond to each transfer from a joint fundraising representative. For further guidance, please refer to "Appendix C: Joint Fundraising" of the FEC Campaign Guide for Congressional Candidates and Committees.